

**Instructions Regarding Content and Authorization
of
Amendment Three to the North Atlantic Coast CESU Agreement (2014-2019)**

Amendment Three to the North Atlantic Coast CESU Agreement (2014-2019), adding approved nonfederal partner institutions and executing several administrative revisions, as summarized below.

This Amendment to the North Atlantic Coast CESU Agreement (2014-2019) includes the following actions:

*** Addition of three new institutional partners – the Natural Areas Association, Bryn Mawr College, and New Jersey Audubon (Article I., Section L.).**

* Updates to federal assistance authorities and administrative language, modifying or replacing incorrect or outdated references where appropriate (Article I., Section D.; Article II., Section D.; Article V., Sections A., B., and C.; Article VI.; Article VII., Section A.; Article VIII.; Article IX.;).

* Updates to programmatic provisions per the CESU Council – project reporting (Article II., Section D.8.).

* Updates to programmatic process per the CESU Council – streamlining the agreement amendment process when adding new partners (Article III., Section C.2.) or administrative changes (Article III., Section C.3.) in alignment with the existing provision, as set forth in Article III., Section C.2. of the original North Atlantic Coast CESU Agreement (2014-2019), which states that “[if] a Partner Institution or Federal Agency has not responded after forty-five (45) days from receipt of the amendment, its signature will not be required to make the amendment effective.”

Please complete the following steps by 30 September 2018 or earlier if possible.

1) Have the appropriate official **sign and date** the designated signature page for their institution.

2) **Return a digital copy of the completed signature page** (PDF) via email to agreements@cesu.org and cjswift@uri.edu. (to allow tracking receipt of the amendment signature and followup as needed.)

NOTE. Per existing Article III, Section C.1., **signatures are required from ALL partners (100%)** to fully execute this Amendment.

For reference, the North Atlantic Coast CESU Agreement (2014-2019) is [available here](#). Additional information is available on the [North Atlantic Coast CESU portal](#) and the local [North Atlantic Coast CESU website](#).

Questions? Contact Tom Fish at Tom_Fish@nps.gov or 202.354.1825.